



# London Countertrade Roundtable

For companies and individuals engaged in the fields of countertrade, offset and related activities

## **ANNUAL GENERAL MEETING DECEMBER 5<sup>TH</sup> 2011**

**To be held at the Honorable Artillery Company (HAC)  
Armoury House City Road, London EC1Y 2BQ**

Dear LCR Member,

We have the pleasure of inviting you to attend the Annual General Meeting of the London Countertrade Roundtable which will be held on Monday, 5th December 2011. The AGM will be presided over by the Chairman of the LCR and the Executive Committee.

The AGM will be preceded with tea and coffee on arrival, followed by the formal proceedings (see the agenda below) then lunch. As with tradition on previous AGMs, we have invited a guest speaker, which this year we are delighted to announce is the Revd George R. Bush, Rector of St Mary-le-Bow.

The Programme for the AGM is as follows;

- Coffee and Registration will be from 10:30
- Formal proceedings will start at 11:15 am, to finish at 12:00
- Pre-lunch drinks and lunch from 12:30 until 14:00

**The proposed Agenda is as follows;**

1. Meeting to be opened by the Chairman, followed by a review of the LCR meetings held in 2011.
2. Review of meetings planned for the 2012.
3. Review of the LCR Finances (by the Treasurer.) Summary financial statements will be available on the day.
4. Review of Annual Membership fees.
5. Re-Election of officers to the Executive Committee.
6. General discussion.

Members wishing to raise any additional items for the AGM are asked to send their requests to the Secretary by 30<sup>th</sup> November.

### **Directions**

Nearest train station for the Honorable Artillery Company is Old Street. The nearest tube is Moorgate.



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## Payment

The member cost for attendance at the AGM, including lunch, is £50 per person. The cost for guests is £75. As space is limited, members are asked to confirm their attendance as soon as possible by contacting the Peter Mitchell by email ([lcrtreasurer@aol.com](mailto:lcrtreasurer@aol.com)) who will issue an invoice. Payment in advance of the meeting (by cheque or bank transfer) is preferred; however cheques on the day are acceptable. Cheques should be made out to 'London Countertrade Roundtable' and sent to Peter Mitchell, LCR Secretary, at Vale Lodge, 30 North Cray Road, Bexley, Kent, DA5 3LZ, or handed to Peter at the meeting.

For members wishing to pay by bank transfer, the details are as follows;

Threadneedle Street Branch,  
Sort Code 30-00-09  
BIC:LOYDGB21013  
IBAN: GB89 LOYD 3000 0900 7317 86

Account: London Countertrade Roundtable  
Account number: 00731786

Kind Regards,

Roger Bulgin  
LCR Meeting Secretary

Email: [roger@offsets2000.com](mailto:roger@offsets2000.com)

Tel: +44 (0) 1293 53 9797